

**Reorganization Meeting Minutes of the Governing Body  
Of The Borough of South Bound Brook  
January 7, 2009 at Robert Morris School  
Madison Street, At 7:35 P.M**

\* **Open Public Meetings Law Statement- Read by the Mayor**

\* **Pledge of Allegiance**

\* **Administration of Public Oath of Office:**

Councilperson Quinlan- 3 year Term.

\* **Hold over until January 28, 2009 special Election**

Councilperson Ormosi

\* **Roll Call Vote of Those Present:**

- **Mayor Terry Warrelmann**
- **Councilperson Dennis Quinlan**
- **Councilperson Anthony Godleski**
- **Councilperson Kathleen Conner**
- **Councilperson Robert Allenovitch**
- **Councilperson Chris Shoffner**
- **Councilperson Tom Ormosi**

\* **Word of Welcome by Mayor Warrelmann**

\* **Introduction of Honored Guests and Public Officials  
By Mayor Terry Warrelmann**

**Rules of Order by-law:**

Councilperson Allenovitch: Be it resolved, that the Rules of Order and the By-law's Of the Borough Council be adopted for the Year 2009.

Councilperson Godleski: I would like to offer my second for this Resolution.

Mayor Warrelmann: All in Favor, Opposed All ayes.

**Fire Department:**

Mayor Warrelmann: I do hereby appoint with the Advice and Consent of the Governing Body and the approval from the South Bound Brook Fire Company members, the following members to the Board of Engineers of the South Bound Brook Fire Department for the Year 2009.

- Fire Chief----- Matthew Tomaro
- First Assistant Chief---- Andrew Carlton
- Second Assistant Chief--- Michael Tomaro, Jr
- Captain----- Jamie Farkas
- First Lieutenant----- John Diaz
- Second Lieutenant----- Richard Eickhorst
- Chief Engineer----- Mike Kelly
- First Assistant Engineer- Jerome Bowers
- Second Assistant Engineer- Joseph Huszar

Councilperson

Shoffner Be it resolved by the Governing Body that those recommended by Mayor Warrelmann for the above stated positions are hereby appointed and qualified to serve as officers for the South Bound Brook Fire Department.

Councilperson

Conner: I will offer my second to this Resolution.

Mayor Warrelmann: All in Favor, Opposed , All ayes

**Municipal Appointments:**

Mayor Warrelmann: I hereby appoint, with the Advice and Consent of the Members of Council the following Borough Officers and Municipal Office Appointees for the term of one (1) year.

**Appointive Office: Appointees**

- \* Borough Tax Searcher Mrs. Maria Caemmerer
- \* Municipal License, Payroll Clerk,
- \* Municipal Tax Assessment Searcher & Borough Administrator Mr. Donald E. Kazar
- \* Borough Clerk : Mr. Donald E. Kazar- 3 year Term

**Awarded as per N.J.S.A 19:44A-20.4**

- \* Borough Engineers Maser Consulting
- \* Borough Planner Maser Consulting
- \* Borough Auditors Suplee, Clooney & Company
- \* Borough Attorney Mr. William Cooper III
- \* Bond Attorney Rogut McCarthy Troy, LLC

Councilperson Godleski: Be It Resolved that the forgoing appointments designated by Mayor Warrelmann are hereby confirmed for the year 2009.

Councilperson Allenovitch: I would like to offer my second for the confirmation and approval of the Foregoing Municipal Appointments.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Administration of Public Oath of Office of Municipal Appointments**

**President of the 2009 Council:**

Mayor Warrelmann: At this time I would like to solicit from the members of the Governing Body nominations for the office of Council President for the calendar year 2009.

Councilperson Allenovitch: I would like to offer a Motion to nominate Councilperson Quinlan to Council President for the year 2009.

Councilperson Godleski: I would like to offer my second for Councilperson Quinlan to the Office of Council President for the year 2009

Mayor Warrelmann: All in Favor, Opposed All ayes

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**2009 Council manic Committees:**

Mayor Warrelmann: I hereby nominate with the Advice and Consent of Council, the following Members of Council to the following Committees with the first person named to Chair that respective committee.

**Police/Rescue:** Councilpersons: Allenovitch, Godleski, Shoffner

**Finance:** Councilpersons: Godleski, Allenovitch, Conner

**Public Works:** Councilpersons: Quinlan, Shoffner, Ormosi

**Recreation:** Councilpersons: Shoffner, Quinlan, Conner

**Fire:** Councilpersons: Conner, Ormosi, Godleski

**Redevelopment/Personnel:** Councilpersons: Ormosi, Allenovitch, Quinlan

I also nominate with the Advice and Consent of the Council, the following Member of Council to the Municipal Alliance Committee for the year 2009:

**Councilperson Godleski**

Councilperson Allenovitch:

Be It Resolved, by the Governing Body that the Mayor's recommendations & appointments to the respective Committees are hereby confirmed.

Councilperson Conner: I would offer my second for approval of these Committee Appointments.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Somerset County Community Development Committee:**

Mayor Warrelmann: As a Mayor Appointment

I do hereby appoint Councilperson Allenovitch as Representative to the Somerset County Community Development Committee. with the Advice and Consent of the Governing Body, I hereby appoint Ronald Henry as the Councilmanic Representatives to the Somerset County Community Development Committee for the year 2009.

Councilperson Quinlan: Be It Resolved, that the Mayor's recommendation For Somerset County Development Committee hereby be confirmed.

Councilperson Godleski: I will offer my second for Confirmation of these appointments.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Councilmanic Appointments: (By the Governing Body):**

**Board of Health:**

Mayor Warrelmann: With the Advice and Consent of the Governing Body, I hereby appoint Councilperson Quinlan the Councilmanic Representative to the Board Of Health for the year 2009.

Councilperson  
Allenovitch Be It Resolved, that the appointment of Councilperson Quinlan as the Councilmanic Representative to the Local Board Of Health for 2009 is confirmed.

Councilperson  
Godleski I would like to offer my second for Confirmation of this appointment.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Liaison Board Of Education:**

Mayor Warrelmann: With the Advice and Consent of the Governing Body, I hereby appoint Councilperson Shoffner the Councilmanic Representative to the Board Of Education for the year 2009.

Councilperson  
Godleski: Be It Resolved, that the appointment Of Councilperson Shoffner as the Councilmanic Representative to the Local Board Of Education for 2009 is confirmed.

Councilperson  
Conner: I would like to offer my second for Confirmation of this appointment.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Liaison To Historical Commission :**

Mayor Warrelmann: With the Advice and Consent of the Governing Body, I hereby appoint Councilperson Quinlan the Councilmanic Representative to the Historical Commission for the year 2009.

Councilperson  
Ormosi : Be It Resolved, that the appointment Of Councilperson Quinlan as the Councilmanic Representative to the Historical Commission for 2009 is confirmed.

Councilperson  
Shoffner: I would like to offer my second for Confirmation of this appointment.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Planning Board:**

Mayor Warrelmann: With the Advice and Consent of the Governing Body, I hereby appoint Councilperson Allenovitch as the Councilmanic Representative to the Planning Board.

Councilperson  
Conner: Be It Resolved, that the appointment of Councilperson Allenovitch as the Councilmanic Representative to the Planning Board hereby be Confirmed.

Councilperson  
Shoffner: I would like to offer my second for Confirmation of this appointment.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Somerset County Advisory Committees:**

Mayor Warrelmann: With the Advice and Consent of the Governing Body, I hereby appoint following persons to the Somerset County Solid Waste Advisory Committee:  
Mr. Ken Pine  
  
Somerset County Cultural & Heritage Advisory Committee  
Mr. Brian Faulks  
  
South Bound Brook Recycling Coordinator:  
Mr. Ken Pine

Councilperson  
Ormosi: Be It Resolved, that the appointments to Somerset County Solid Waste Advisory Committee, the Somerset County Cultural & Heritage Advisory Committee and Recycling Coordinator for 2009 hereby be confirmed

Councilperson  
Allenovitch I would like to offer my second for Confirmation of these appointments.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Municipal Board Appointments:**

**Board of Health:**

Mayor Warrelmann: With the Advice and Consent of the Governing Body  
I hereby appoint the following person to the  
Local Board of Health

Mrs. Arleen Lih- 3 year term  
Mrs. Halina O'Brien- 3 year term

Councilperson

Quinlan: Be It Resolved, that the appointments  
to the Local Board of Health hereby be Confirmed.

Councilperson

Allenovitch I will offer my second for Confirmation of this  
Resolution.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Recreation**

Mayor Warrelmann: With the Advice and Consent of the Governing Body  
I hereby appoint the following person to the  
following Recreation Committee

Sport Committee:

Lt. John Prudente- 1 Year Term(Police)or  
designate by the police Chief

Social Committee:

Councilperson

Quinlan : Be It Resolved, that the appointments  
to the Recreation Committee hereby be Confirmed.

Councilperson

Allenovitch I will offer my second for Confirmation of this  
Resolution.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Emergency Management:**

Mayor Warrelmann: I hereby appoint with the Advice and Consent  
of the Governing Body the following person to  
the Department of Emergency Management

Paul Kaminsky-Director - 3 year term

Michael Allenovitch (1<sup>st</sup> Deputy Coordinator-one year  
term)

Councilperson

Quinlan : Be It Resolved, that the appointments to the Department  
of Emergency Management be confirmed

Councilperson

Shoffner: I will offer my second to this Resolution.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Official Newspapers:**

Councilperson

Shoffner: Be It Resolved, by the Mayor and Council, that the official Newspaper for the Borough Legal Advertising and Ordinance Publications shall be designated as the Courier News, Bridgewater a Newspaper printed and circulated in Somerset County, and

Be It Further Resolved, that the Star Ledger of Newark and "The Bulletin", an edition of the Somerset Spectator be designated as an alternate source of publication for Legal Bidding And Ordinance Publication for the Borough.

Councilperson

Quinlan: I will offer my second for Confirmation of this Resolution.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Monthly Stated Meetings:**

Councilperson : Be It Resolved, by the Mayor and Council that in  
Conner accordance with Section 2, Article V of the Municipal By-Laws, the Regular Monthly Meetings of the Governing Body shall be hereby designated as the second Tuesday of each month at the hour of Seven Thirty (7:30) O'clock P.M at the Council Chambers, 12 Main Street, Borough Hall, Agenda Meeting will be the first Tuesday at 7:30 P.M.

Councilperson

Godleski I will like offer my second for this Confirmation.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Public Employees Retirement System & Police and Fireman Retirement System:**

Councilperson

Quinlan : Be It Resolved, by the Mayor and Council, that in accordance with Chapter 84, Public Law 54, established by the Public Employees Retirement System as Of January 1, 1955, and the Police and Fireman Retirement System. It is hereby designated that Donald E. Kazar, be named as the Official Certifying Agent for the Borough's Public Employee's Retirement Plan and Police And Fireman Retirement System.

Councilperson

Godleski: I will second that Resolution for the Official Certification and Confirmation to the Resolution.

Mayor Warrelmann: All in Favor, Opposed All Ayes

**2009 Temporary Budget:**

**Councilperson Godleski:**

Whereas, R.S. 40A:4-19 of the Local Budget Law Provides That If Any Contracts, Commitments Or Payments Are To Be Made Prior To the Adoption Of Fiscal Year's Budget, The Municipality Shall Not Later Than the 30 Th, But nor Prior To the First Day of Such, Make Appropriation to Provide For The Period between the Beginning of the Budget Year And The Adoption of the Annual Budget.

Be It Resolved, That the Following Temporary Appropriations Be Made For the Year 2009:

Total Salaries-----\$ 537,424.00  
Total Other Expenditures-\$ 625,000.00  
Grant Expenditures- \$ 40,000.00

**Councilperson**

**Conner:** I will offer my second to that Resolution

Mayor Warrelmann: All in Favor, Opposed All ayes

**2009 Municipal Budget:**

Councilperson Godleski:

Be It Resolved by the Mayor and Council that to comply with the Division of Local Government Service Requirements, the firm of Suplee, Clooney And Company of Westfield, New Jersey, having been appointed as the Borough Auditors for the past year are hereby authorized to prepare the Financial Statement of the Borough prior to the completion of the 2009 Municipal Budget.

Councilperson

Allenovitch: I will offer my second to that Resolution for Adoption.

Mayor Warrelmann: All in Favor, Opposed All ayes

**2009 Tax Interest Charges:**

Councilperson

Ormosi: Whereas, the Statute provides the method for authorizing interest and the maximum rate to Be charged for the non-payment of taxes or assessments on or before the date when they would be delinquents, And

Whereas, R.S. 54:4-67 as amended, allows a fixed rate of interest and stated time on prepayment of taxes and assessments, the Borough of South Bound Brook will not allow any discount for prepayment of taxes or assessments, and,

Whereas, R.S. 54-67 as amended, provides for interest charge rates and the days of grace in payment of the delinquent taxes, the Borough of South Bound Brook shall charge interest not to exceed 8% per annum on the first \$ 1500.00 of the total delinquency, and 18% per annum on any amount in excess of \$ 1500.00 to be calculated from the date the tax was payable until the date of actual payment on taxes and added assessments. Plus 6% flat penalty at close of year on delinquency over \$ 10,000.00 with interest included provided, however, that no interest will be charged on any payments if made available within a period of ten (10) calendar days from the due date of said delinquent taxes or added assessments.

Whereas, the surcharge on redemption of municipal tax sale certificate be as followed:

2 % - \$ 200.00 To 5,000.00  
4 % - \$ 5000.01 To \$ 10,000.00  
6 % - Over \$ 10,000.00

Councilperson

Quinlan: I will offer my second to that Resolution for Adoption.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Bank Depositories:**

Councilperson

Allenovitch: Be It Resolved, by the Mayor and Council that the T.D Bank, with Offices located in Bridgewater, is hereby designated as the Official Bank Depository for various Checking and Saving Accounts.

Be It Further Resolved, that the Chief Financial Officer Randy Bahr, shall be designated as the Official Custodian of such accounts.

Be It Further Resolved, that the Bail Account and Main Regular Account of the Municipal Court and that the Court Adminstrator shall be the Custodian thereof and all disbursements shall be made by checks signed by the Court Adminstrator or Deputy Adminstrator or the Municipal Judge.

And Be It Further Resolved, that all disbursement shall be made by check and signed By:

Mayor,  
Borough C.F.O  
Borough Clerk

And in the absence of a designated Officer the Council President may sign.

Payroll Checks to be signed by the Borough C.F.O or the Mayor or Borough Clerk.

Councilperson

Shoffner

I will offer my second to that Resolution for Adoption.

Mayor Warrelmann: All in Favor, Opposed All ayes

**Tax Sale:**

Councilperson

Shoffner

Be it resolved that the Collector of Taxes for the Borough of South Bound Brook is hereby authorized to conduct the annual sale of delinquent tax liens for the Calendar year 2008.

Councilperson

Godleski:

I will offer my second to that Resolution for Adoption.

Mayor Warrelmann: All in Favor, Opposed All ayes

- Mayor New Year Address
- The Mayor made his New Year address
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- Comments from Members of the Council
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- Open Meeting to Public- The meeting was opened to the public by Councilperson Quinlan and seconded by Councilperson Conner. All ayes.
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- Motion for Adjournment by Councilperson Quinlan and seconded by councilperson Ormosi. All ayes at 8:14 pm.

Respectfully Submitted

Donald E. Kazar  
Borough Clerk