

SOUTH BOUND BROOK BOROUGH COUNCIL REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Mayor and Council held December 8, 2009 at Borough Hall, 12 Main Street, South Bound Brook, NJ 08880.

The Meeting was called to order at 7:40 PM with a reading of the Open Public Meetings Law Statement by Mayor Terry Warrelmann, the Pledge of Allegiance and an Invocation by the Borough Clerk.

Roll Call:

Mayor Terry Warrelmann	(Present)
Council President Dennis Quinlan	(Present)
Councilperson Tom Ormosi	(Present)
Councilperson Kathleen Conner	(Present)
Councilperson Carlyn Shoffner	(Present)
Councilperson Tony Godleski	(Absent)
Councilperson Bob Allenovitch	(Present)

Attending:

Borough Attorney:	William Cooper
Borough Engineer:	Tom Herits
Chief of Police:	William King

At this time the Borough Clerk distributed copies of the 2008 Executive Session Minutes with instructions on how Executive Session Minutes would be distributed in the future. Those issues that have been resolved will appear in the minutes. Issues that have not been resolved will appear in the Minutes but are confidential and that information is not available to the public. Those Minutes must be kept in a safe place or can be given back to me for safekeeping. Either way the information must be kept confidential.

Approval of the Minutes:

- **Motion** by Councilperson Conner to approve the November Meetings Minutes, seconded by Councilperson Shoffner, all in favor, all ayes. Since the Executive Session Minutes were just distributed and there was no time to read them, a motion was not made to approve at this time.

Mayor's Report:

- Thanked all the Groups that performed at the Tree Lighting Event and all those responsible for putting on the event.

- Spoke about the increase in the amount charged by St. Hubert's to do our Animal Control. The annual fee just about doubled. Alternatives are being looked into.

Council Reports:

Finance (Councilperson Quinlan):

- Claims Voucher Resolution – Payment of the Bills – **Motion** by Councilperson Quinlan for approval of Claims Voucher Resolution in the amount of \$612,619.44, seconded by Councilperson Allenovitch, discussion. Councilperson Conner had questions about some of the items on the Bill List. Borough Clerk was able to give her the answers to her questions. Roll call vote taken, all ayes.
- Transfer Resolution – **Motion** by Councilperson Quinlan for Transfer Resolution in the amount of \$23,846.83, seconded by Councilperson Ormosi, discussion. Councilperson Conner asked what is Group Insurance. That insurance is for everyone. Roll call vote taken, all ayes.
- Payment of Façade Improvement Grant – **Motion** by Councilperson Quinlan for Façade Improvement Grant Payment of \$13,890.34 to Mr. I. Legvari owner of SnS Autosports, 267 Main Street, seconded by Councilperson Ormosi, discussion. Roll call vote taken, all ayes.

Public Works/Historical Committee (Councilperson Quinlan):

- This weekend is Holiday at the Staat's House and Fisher House.

Redevelopment /Personnel (Councilperson Ormosi):

- Waiting for Washington Park to come back and let us know what they are going to do with the Project on Elizabeth Street. They are supposed to come back with specific numbers as to what they are going to be doing, what they plan on charging for each unit and other details.

Police Department/Rescue Squad (Councilperson Allenovitch):

- Police Department Monthly Report – 177 calls answered, 19 First Aid, 1 Fire; 14 arrests made and 4 DWIs.
- **Motion** by Councilperson Allenovitch to lease a new police car, seconded by Councilperson Quinlan, discussion. Councilperson Shoffner asked for some figures – \$23,565.00 plus \$600 for lettering. Lights will be transferred from a vehicle to the new one. Roll call vote taken, all ayes. One police car has to be auctioned and possibly the white Taurus also.
- Borough Clerk will ask for permission to auction the police vehicles, bikes and the Taurus on line. There seems to be a better response doing it that way rather than having the auction at Borough Hall parking lot.

Fire Department (Councilperson Conner):

- Fire Department Monthly Report – 3 alarms answered, 75.6 man hrs. answering alarms; Maintenance of trucks and equipment, 22 man hrs.; Department Training, 70 man hrs.; Board of Engineers Meeting – 0; Captain’ Administrative Duties, 15.5 man hrs. Total man hrs. 186.1.

Recreation/Board of Education (Councilperson Shoffner):

- Thanked everyone on the Recreation Committee for the successful Tree Lighting Event at Borough Hall. Thanked Donald for the Hot Chocolate.
- Christmas Program, December 15th at Robert Morris School at 6:30 PM.
- Announced that Dr. Rosevear, School Superintendent was retiring as of April 2010.
- School Board meeting is this Thursday.

Professional Reports:

Borough Attorney:

- Requested Executive Session for discussion of three items of litigation.

Borough Engineer:

- Items on the Agenda (Garbage Spec Bid and Asbestos Abatement at the Staat’s House.
- Talked to the Attorney for Washington Park. Gave him some useful information.
- Councilperson Shoffner asked when the Howard Avenue road project would begin. Probably in the Spring.

Chief of Police:

- No report.

Borough Clerk:

- No report.

Motion by Councilperson Quinlan to open the meeting to the public, seconded by Councilperson Shoffner, all in favor, all ayes.

Sean Lambertz – Cedar Street

- Discussed the LOSAP procedures and schedules. Would like to have communication with the Custodian of LOSAP.
- Fire Prevention – there are several grants that the Department of Homeland Security is providing. He thinks the Council would be interested in applying for one of these

grants. The grant could be used for the Fire Prevention part of the Budget. The Board of Engineers is responsible for Fire Prevention. They should be involved in applying for these grants. Asked if we have a professional grant writer? We do not.

Motion by Councilperson Shoffner to close the meeting to the public, seconded by Councilperson Conner, all in favor, all ayes.

At this time the Borough Clerk asked the Mayor and Council for permission to move Agenda Item #10 to #1 – Bike Race Approval. There are people from the Race Association present and we don't want to hold them up by waiting for this item to come up later on.

Agenda:

Bike Race Approval:

Motion by Councilperson Quinlan to open the meeting to allow Peter Dykes to speak on this topic (Bike Race), seconded by Councilperson Shoffner, all in favor, all ayes.

Peter Dykes gave information to the Council including a map of the route. He introduced Tom Manes, President of NJ Cycling. He is a professional rider as well as a promoter of bike races. He knows the ins and outs of promoting a bike race. He will be a valuable tool in helping to have a successful event. Mr. Dykes is looking for Council approval for the Chief of Police to do what he needs to do as far as the event on May 23rd. The time frame for the races themselves is Five races in five different categories. A residents race starting at 9:30 AM – a timed race for the residents to run the course ½ hour max. The professional races will follow. Residents will be able to leave town. Logistics for this are being worked out. They are expecting a total of 300-350 racers in all categories. Mr. Dykes and Mr. Manes explained what is normally done as far as safety of the riders, the spectators, insurance for the event and costs.

Councilperson Conner asked if the town basically didn't have to pay for anything. Mr. Dykes said not necessarily. The town would have to pay overtime for DPW employees and the Police. At this point Mr. Dykes needs approval of the Council to move forward on this event. There is a meeting scheduled for January 6th to get residents involved and perhaps volunteers to help with the event.

Motion by Councilperson Quinlan authorizing the SBBMA to proceed with planning this event for May 23, 2010, seconded by Councilperson Shoffner, discussion, all in favor, all ayes.

Motion by Councilperson Quinlan authorizing Chief William King to take and plan the actions he deems necessary for a safe and successful outcome of this event, seconded by Councilperson Ormosi, discussion, all in favor, all ayes.

Motion, by Councilperson Quinlan to close the meeting to the public, seconded by Councilperson Conner, all in favor, all ayes.

Animal Control Ordinance:

Councilperson Quinlan asked that the Borough Attorney review the sample Ordinance and possibly draft a much simpler Ordinance for the Borough. Tabled until January.

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Ordinance 2009-010: Administrator Ordinance (Second Reading):

Motion by Councilperson Quinlan for approval of Ordinance 2009-010 an Ordinance establishing the position of Administrator within the Borough of South Bound Brook, seconded Councilperson Ormosi, discussion. Councilperson Conner asked if the position had to be advertised. According to the Mayor the position was previously established. This Ordinance develops the guidelines for the duties and powers of the Administrator.

Motion by Councilperson Quinlan to open the meeting for public hearing on this Ordinance, seconded by Councilperson Ormosi, all in favor, all ayes.

No public response.

Motion by Councilperson Allenovitch to close the public hearing on this Ordinance, seconded by Councilperson Quinlan, all in favor, all ayes.

Roll call vote taken, 3 ayes, 1 nay (Councilperson Conner) and 1 abstention (Councilperson Shoffner).

Anti-Nepotism Policy:

Should be a policy not an ordinance. Policy used by Somerville will be reviewed by the Borough Attorney to make sure we are not overstepping the State Statutes. Policy will be added to the Personnel Policy Book next year.

Garbage Bid Resolution:

Motion by Councilperson Quinlan for approval of Resolution Awarding a three year contract for Solid Waste Collection Service to Peter Rubinetti Private Disposal LLC, New Vernon, NJ in the amount of \$373,320.00, seconded by Councilperson Ormosi, discussion. Councilperson Conner asked how much money are we saving? A dollar figure was not stated. However, the savings should be substantial. Councilperson Quinlan gave a list of other tasks performed by DPW to Councilperson Conner and Shoffner. Roll call vote taken, all ayes.

Parking Ordinance for Public Works:

Tabled until next month. First and Second Readings cannot fall between different years.

Audit Correction Plan 2008:

Motion by Councilperson Quinlan to approve Audit Correction Plan 2008, seconded by Councilperson Ormosi, discussion, roll call vote taken, all ayes.

Reorganization Meeting Date:

Reorganization Meeting will be held on January 1, 2010 at 11:00 AM at the Robert Morris School.

Year End Meeting:

Motion by Councilperson Quinlan to hold a Year End Meeting scheduled at 5:30 PM on December 29, 2009, seconded by Councilperson Conner, all in favor, all ayes.

Crossing Guard Appointments:

Motion by Councilperson Allenovitch to hire Mr. Clyde E. Kyles and Mr. Elmer Jackson both of South Bound Brook as substitute Crossing Guards at a rate of \$12.00/hr., seconded by Councilperson Conner, discussion. Councilperson Shoffner asked if we are now fully staffed. Answer, yes. All in favor, all ayes.

Asbestos Resolution for Staat's House:

Motion by Councilperson Quinlan for approval to award a contract to RK Occupational and Environmental Analysis, Inc. in the amount of \$5,961.50 for Asbestos Safety Control Monitoring Services at the Abraham Staat's House, seconded by Councilperson Ormosi, discussion. Councilperson Conner asked if this amount of money comes from the Staat's House Budget. Money will come from grants and a local match. Councilperson Quinlan believes he has the local match. Roll call vote taken, all ayes.

Borough Clerk asked Council members to submit the names of anyone who needs to be appointed to one of the Committees. This is done at the Reorganization Meeting. He also stated that the January Agenda Meeting will be held on January 5, 2010.

Motion by Councilperson Quinlan to open the meeting to the public, seconded by Councilperson Ormosi, all ayes.

Before the meeting was opened to the public the Mayor thanked Councilperson Conner for her service to the town. Councilperson Conner said that serving on Council was a very good learning experience and thanked the Mayor for his comments.

Having a **Motion** and a second to open the meeting to the public, all in favor, all ayes.

Jack Salkeld – 244 Cedar Street

- Wanted to know what will be done with the garbage trucks. One will be auctioned and the other will be used for bulk pickup, leaves, brush and branches.

Marie Scannell – Barber Blvd.

- Asked about the list of current duties Public Works performs. Councilperson Shoffner had asked Ken Pine, Public Works Director to provide her with that information. With solid waste removal no longer being done by Public Works, Councilperson Quinlan has a wish list of things that need to be done in addition to current duties., i.e. speed tables on Cedar St. and crack repairs on some older streets, maintenance at Borough Hall, etc. There will be whole restructuring of the Public Works Department.

Jimmy Shah – High Street

- Asked if the town was considering constructing a new building for Public Works? There is no plan for construction in the near future. However, different types of buildings at lower construction costs are being looked at. Councilperson Quinlan feels that if there is another round of stimulus money available, we should be ready to apply.

Steve Fry – 244 Maple Avenue

- Asked about extra cans of garbage. He has pre-paid garbage stickers (\$3.00 ea.) left. Borough Clerk said a method of reimbursement will have to be worked out for those residents who have garbage stickers. Also the private hauler will have to be contacted to set up a procedure for extra garbage.

Motion by Councilperson Quinlan to close the meeting to the public, seconded by Councilperson Allenovitch, all in favor, all ayes.

Borough Clerk reported that he had attended the Easton Avenue Transportation Committee meeting the other day. Very well attended meeting by many municipalities in the area as well as State and Canal Commission people. There is a survey out that can be filled out on line. It's on the web site and the sign. Please fill it out. They are getting good responses as far as what to do about traffic on Easton Avenue and pedestrian friendly walkways. Using the Canal Tow Path as one of the pedestrian walkways down to the Somerset/New Brunswick border. Putting pedestrian walkways across at certain locations i.e. J.F.K. Blvd. was also spoken about.

Executive Session Resolution:

Borough Clerk read Resolution for approval to go to Executive Session to discuss the following: South Bound Brook vs. Fanaro, Fittin vs. South Bound Brook Borough and Washington Park Property on Elizabeth Street. **Motion** by Councilperson Conner for approval of Executive Session Resolution, seconded by Councilperson Shoffner, all in favor, all ayes. 5 minute break (9:45 PM). Executive Session (9:55 PM). Return to Regular Session (10:10 PM).

Adjournment:

Having completed the peoples' business a **Motion** to adjourn was made by Councilperson Quinlan, seconded by Councilperson Conner, all in favor, all ayes. Meeting adjourned 10:12 PM.

Respectfully submitted,

Donald E. Kazar, Borough Clerk

