

SOUTH BOUND BROOK BOROUGH COUNCIL REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Mayor and Borough Council held October 13, 2009 at Fellowship Hall, Clinton Street, South Bound Brook, NJ 08880.

The meeting was called to order at 7:30 PM with a reading of the Open Public Meetings Law Statement by Mayor Terry Warrelmann, the Pledge of Allegiance and an Invocation by the Borough Clerk.

Roll Call:

Mayor Terry Warrelmann	(Present)
Council President Dennis Quinlan	(Present)
Councilperson Tom Ormosi	(Present)
Councilperson Kathleen Conner	(Present)
Councilperson Caryl Shoffner	(Present)
Councilperson Tony Godleski	(Present)
Councilperson Bob Allenovitch	(Present)

Attending:

Borough Attorney: William Cooper
Borough Engineer: Tom Herits
Chief of Police: William King

Approval of the Minutes:

- **Motion** by Councilperson Godleski to approve the September Meetings Minutes, seconded by Councilperson Conner, all in favor, all ayes.

Mayor's Report:

- No report.

Council Reports:

Public Works/Historical Commission (Councilperson Quinlan):

- Recycling Tonnage Grant (2008) Application Resolution – **Motion** by Councilperson Quinlan for Recycling Tonnage Grant Resolution, seconded by Councilperson Ormosi, discussion, all in favor, all ayes.
- Commented on another fantastic weekend of events at the Staat's House. This was the

Historic Houses Tour Weekend. There are five remaining General's Houses from the 2nd Middlebrook Encampment. Visitors were taking buses from House to House.

Redevelopment/Personnel Committees (Councilperson Ormosi):

- Not much movement with redevelopment. Still looking for developers that are willing to come in either for the Washington Park property, the Main Street property or the GAF (Canal Road) property.

Finance (Councilperson Godleski):

- Claims Voucher Resolution – Payment of the Bills – **Motion** by Councilperson Godleski for Claims Voucher Resolution in the amount of \$612, 171.95, seconded by Councilperson Quinlan, discussion. New procedure has been instituted by our CFO. All Council members will be receiving a Bill List in their mail boxes. There will also be a new procedure for processing purchase orders. A memo from Randy will be coming explaining what will need to be done.
- Audit Certification – **Motion** by Councilperson Godleski for Audit Certification Resolution, a Resolution stating that all Council Members have received a copy of the Audit and have reviewed the comments, seconded by Councilperson Quinlan, discussion. Councilperson Shoffner asked why we are not complying with the comments and recommendations in the Audit. Some of the recommendations appear year after year without being corrected. Councilperson Godleski has set up a meeting with the Finance Committee, the Borough Clerk and the CFO to plan a course of action for complying with the recommendations in the Audit. The results of the meeting will be discussed at the next Council Meeting. Roll call vote taken, all ayes.
- Attended an Economic Summit and an Economic Development Seminar. He suggested that the Mayor meet with the Mayor of Bound Brook to talk about the Brook Theatre. He thinks Bound Brook wants us to get involved with the plans for the Brook Theatre.

Police Department/First Aid Squad (Councilperson Allenovitch):

- Police Department Monthly Report (September) – 223 calls answered, 24 First Aid, 3 Fire, 21 arrests, 6 DWIs; 52.5 hours overtime.
- First Aid Squad Monthly Report (September) – 15 calls answered, 187 miles, 43.6 hrs.
- 2 items on the Agenda.

Fire Department (Councilperson Conner):

- Fire Department Monthly Report (August) – 8 alarms answered, 68.4 man hrs.; 70 man hrs. maintenance of trucks and equipment; 47.5 man hrs. on departmental training; Board of Engineers Meeting 8 man hrs.; Captain's Administrative Duties 14.5 hrs.; total man hrs. 208.4.
- Fire Department Monthly Report (September) – 3 alarms answered, 23.1 man hrs.; 8

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man hrs. maintenance of trucks and equipment; 87.5 man hrs. departmental training; Board of Engineers Meeting 9.6 man hrs.; Captain's Administrative Duties 17 hrs.; total man hrs. 148.1.

- Asked where the salt dome was located. Mayor answered that we don't have one. The reason we don't have one is that we don't have a place to put it. She asked if we had a place to put it could we get one. Answer, yes. We were given the money for it but not the total amount. We have an agreement with Somerset County to use their salt. Similar agreement with Bound Brook. Therefore we do not need to keep extra tons of salt on hand.

Recreation Committees/Board of Education (Councilperson Shoffner):

- Recreation Sports Committee had Movie in the Park. Event was successful with about 200 people attending. Sports Committee thinking about doing their own vending next year.
- Sports Committee will be co-sponsoring the Fall Harvest with the SBB PBA. The event will take place on October 25th from 2:00 – 4:00 PM.
- Teen Night will start on the October 21st.
- Social Committee invites the Mayor and Council to participate in the Annual Halloween Parade. The Parade will start at 7:00 PM on Maple Avenue and Main Street.
- The Holiday Program will be held on December 15th at the school.
- Summer Park Program – a summary of this years program is being written up and an inventory of remaining supplies is being taken.

Professional Reports:

Borough Attorney:

- Nothing to report.

Borough Engineer:

- In the process of finalizing the Clinton Street Project.
- Garbage Bid Specs Packages are being picked up. Bids will be opened next month.
- Public Service wants to get rid of mercury vapor lights. They are being swapped out. Five or six were to be swapped but three were in Franklin Township. Borough Clerk and Councilperson Shoffner are working on doing LED lighting proposals. Borough Clerk working with PSE&G on an Energy Survey at Borough Hall. They will provide repairs to Borough Hall for energy savings up to 80%. The remainder is taken off the electric bill over a period of five years.

Borough Clerk Report:

- Received the Animal Control Contract from St. Hubert's. This year there is a huge

increase of 52%. Borough Clerk will call St. Hubert's to find out whether this is correct or if the figure is wrong. In addition he will reach out to Franklin Township to see if we could make this a shared service. Mayor will also reach out to Mayor Walsh at the next Mayor's Round Table meeting.

Motion by Councilperson Quinlan to open the meeting to the public, seconded by Councilperson Shoffner, all in favor, all ayes.

Donna Piazzolla – 136 Cedar Street

- A new procedure for submitting purchase order requests and for getting bills paid has gone into effect. If possible she would like to be notified a few days in advance of changes in the Finance Department. Borough Clerk has discussed this issue with the CFO.

Louise Gilligan – Washington Street

- Spoke about a large tree branch that had fallen on her car. She wanted to know if the tree was the responsibility of the town or the resident. The tree in question is very close to the road and she is afraid someone will get injured should another branch come down. Since SBB does not have a shade tree commission the resident is responsibility for trees.

Eric Knoll – Patriot's Path

- Asked if the lighting for Canal Crossing was going to be discussed? It is an Agenda item and will be discussed during that portion of the meeting.

Motion by Councilperson Allenovitch to close the meeting to the public, seconded by Councilperson Shoffner, all in favor, all ayes.

Agenda:

November Agenda Meeting:

Motion by Councilperson Quinlan to cancel the November 3rd Agenda Meeting and schedule it for November 10th at 7:00 PM immediately followed at 7:30 PM by the Regular Council Meeting. Both meetings will be at Fellowship Hall. Motion seconded by Councilperson Conner, all in favor, all ayes.

Animal Control Ordinance:

Councilperson Quinlan presented an ordinance from Middlesex Board of Health for review. Council will look at it and make suggestions. Councilperson Quinlan will have it typed up as a South Bound Brook Ordinance for discussion at the November Meeting.

Overnight Parking Discussion:

Councilperson Allenovitch brought the recommendations of Chief King to the Police Committee. Two surveys were done. Approximately 500 cars were parked on the street for both surveys. Chief feels there is no problem with the current situation. He recommends leaving things as they are. The Police Committee is in agreement with the Chief's recommendations. The Mayor asked if there was any discussion. Since there was no discussion the Mayor and Council will go with the recommendation of the Committee.

Crossing Guard Hiring:

Motion by Councilperson Allenovitch to hire Sheldon J. Ciazzo of South Bound Brook as a regular Crossing Guard at \$12.00/ hour, seconded by Councilperson Shoffner, discussion. Councilperson Shoffner asked if we needed another one. Yes, we need an alternate. All in favor, all ayes.

Recreation Social Committee Appointment:

Tabled until November Meeting.

Canal Crossing Lighting:

Councilperson Quinlan presented cost figures for the Canal Crossing Lighting along the walkway. It will cost about \$4.50 a month per pole or an estimated \$54.00 per year per pole. The equipment cost will be covered by the grant. There is \$85,000.00 in grant money still available. **Motion** by Councilperson Quinlan authorizing the Borough Engineer to readvertise and receive bids for the construction, furnishing and installation of Canal Walkway lighting as part of the NJDOT fiscal year 2001, State Local Aid for Centers Program Project Main Street Revitalization Projects, seconded by Councilperson Ormosi, discussion. A lengthy discussion continued about initial costs and monthly costs. Roll call vote taken, 4 ayes and 2 nays (Councilpersons Conner and Shoffner).

Motion by Councilperson Quinlan to open the meeting to the public, seconded by Councilperson Ormosi, all in favor, all ayes.

Mike Kelly – Stewart Street

- Asked who owns the property that is being considered for lighting? The Borough owns that walkway property. It is not owned by Canal Crossing.

Motion by Councilperson Godleski to close the meeting to the public, seconded by Councilperson Conner, all in favor, all ayes.

At this time Councilperson Conner asked Chief King how much time do the police spend patrolling the walkway at Canal Crossing? There is no walking patrol. Police vehicles do patrol along the walkway.

Councilperson Godleski had a question for the Borough Attorney. He asked if we are allowed by law to advertise, on the electronic sign, for a private business? Borough Clerk answered that we allow organizations to advertise if they write the Clerk a letter. They can advertise as long as they are an organization from town. The advertising that Councilperson Godleski is questioning is an event at the South Side Grille sponsored by the SBB Merchants Association, a non profit organization from in town. Councilperson Conner asked what is the SBB Merchants Association? It is like the Chamber of Commerce. **Motion** by Councilperson Godleski to recognize Peter Dykes, seconded by Councilperson Ormosi, all in favor, all ayes.

Peter Dykes explained that the SBB Merchants Association is open to any one in town who has an at home private business or who actually owns a physical business within the town. The first event was held two weeks ago at Joe's Meat Market. It went very well. The mission statement for the SBB Merchants Association is to hold events to promote the businesses in town. Bella Roma is doing a Veteran's Day event and the big event we have been working on is the Tour of South Bound Brook Bike Race which will be held tentatively May 23rd. Volunteers are needed for the Committee working on this event. We expect approximately 2000 visitors and 500 racers.

Getting back to the electronic sign – Borough Attorney will look into policies other towns use to determine what is appropriate information for electronic message boards. **Motion** by Councilperson Ormosi to close the meeting to the public, seconded by Councilperson Conner, all in favor, all ayes.

Councilperson Shoffner presented the Council with information she printed up on nepotism,

Adjournment:

Having completed the peoples' business a **Motion** to adjourn was made by Councilperson Quinlan, seconded by Councilperson Godleski, all in favor, all ayes.
Meeting adjourned at 9:50 PM.

Respectfully submitted,

Donald E. Kazar, Borough Clerk

