

SOUTH BOUND BROOK BOROUGH COUNCIL REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Mayor and Council held December 9, 2008 at Borough Hall, 12 Main Street, South Bound Brook, NJ 08880.

The meeting was called to order at 7:30 PM with a reading of the Open Public Meetings Law Statement by Mayor Terry Warrelmann, the Pledge of Allegiance and a moment of silence to remember our men and women serving in the Armed Forces.

Roll Call:

Mayor Terry Warrelmann	(Present)
Council President Tom Ormosi	(Present)
Councilperson Dennis Quinlan	(Present)
Councilperson Kathleen Conner	(Present)
Councilperson Caryl Shoffner	(Present)
Councilperson Tony Godleski	(Present)
Councilperson Bob Allenovitch	(Present)

Attending:

Borough Attorney: William Cooper
Chief of Police: William King
Public Works Manager: Kenneth Pine

Letters and Communications:

A note from the Kelly Family thanking the Mayor, Council and Borough for their kind words and compassion during this sorrowful time for them.

At this time the Mayor thanked Girl Scout Service Unit 2 for the homemade cookies they brought to Borough Hall.

Mayor also informed the public present that the Borough was looking into alternative health insurance plans, therefore Item #4 10% Health Insurance Contribution for employees needs to be tabled. **Motion** by Councilperson Quinlan to table 10% Health Insurance Contribution, seconded by Councilperson Ormosi, all ayes.

Approval of the Minutes:

- **Motion** by Councilperson Conner to approve the November Meetings Minutes and the September, October Special Meetings Minutes, seconded by Councilperson Allenovitch, all ayes.

Mayor's Report:

- Mayor had nothing additional from what he reported last week at the Agenda Meeting.

Council Reports:

Redevelopment (Councilperson Ormosi):

- Reported on Washington Park property. Waiting for the Attorney to get back to us. Taxes have been paid. They are current with their taxes. Trying to make arrangements for non-profit group from Somerset County to have a tour of the interior.
- Looking to the County for ways to get this project going.

Public Works/Historical Committee (Dennis Quinlan):

- Received a response from the Union representing the Public Works employees. They would like the DPW Committee to meet with them Thursday, December 11th here at Borough Hall.
- Holiday at the Staat's and Fisher Houses will be held December 20th and 21st.
- Chapter 159 insertion of the NJHT Historic Trust Grant into our Budget and the CFO has established individual grant line items for the 2005 Somerset County Grant and the 2006 NJ Historic Trust Grant.
- Johnson and Prospect Streets road projects are complete and look great.
- Blockage in the pipe on Somers Place repaired.
- Drainage problem on Canal St. between Allied and Ciazzo properties solved.

Finance (Councilperson Godleski):

- Claims Voucher Resolution – Payment of the Bills – **Motion** by Councilperson Godleski for Claims Voucher Resolution in the amount of \$833,723.74, seconded by Councilperson Quinlan, discussion, roll call vote taken, all ayes.
- **Motion** by Councilperson Godleski for Cancellation of Payroll Checks more than one year old, seconded by Councilperson Conner, discussion, all in favor, all ayes.

- Councilperson Godleski reported that he read in the newspaper that there is grant money available from the County for parks. Would like Council to look into this.

Public Safety – Police Department/First Aid Squad (Councilperson Allenovitch):

- Police Department Monthly Report submitted. 72 calls answered in November, 21 arrests made, 6 DWI.
- First Aid Squad Monthly Report submitted. 16 calls answered in November, 39 1/2 man hours.
- No report from OEM.
- **Motion** by Councilperson Allenovitch to adopt an agreement with Somerset County to cover our officers when they are working with the County i.e. Prosecutor's Office, SWAT Team, etc., seconded by Councilperson Quinlan, all ayes.

Public Safety – Fire Department (Councilperson Conner):

- Fire Department Monthly Report submitted. 13 alarms were answered in November, 91.4 man hours answering alarms, 50 man hours for maintenance of the equipment, 28 man hours for department training, 12 man hours Board of Engineers Meeting and Captain's Administrative 28 man hours. Total man hours for the month of Nov. 209.4.
- Reported that water on Main St. across from Urgent Med, comes out from property and freezes in the cold weather. Code Enforcement will be contacted.
- Asked about status of repairs to ID machine. PO has been issued.

Recreation/Board of Education (Councilperson Shoffner):

- Winter Holiday Program will take place on December 18th at 6:30 PM. The change from Saturday morning to week day evening seems to bring out more people.
- Basketball for 7th and 8th grade will start in January, 3rd and 4th grade begins this week and K to 2nd grade starts December 20th.
- The Holiday Tree Lighting was well attended.
- The Sport Committee reported that a Police Department representative has not been at their meeting the last couple of months.
- Teen Night attendance has been running between 35 and 40 people each week.

Mayor's Report:

- No POs will be issued unless it is for an emergency.

Borough of South Bound Brook

December 9, 2008

Page 3

- Budgets should be done by this time.
- December 16th Mayor and Councilperson Quinlan will be going to Trenton to discuss the Joint Town Center with the Office of Smart Growth. Mayor wants to know how we are benefitting by being a part of this.

Borough Attorney:

- Three matters for Executive Session. Two matters need action taken tonight.

Borough Clerk:

- There will be a Special Meeting on December 30th at 5:30 PM to take care of any end of year items.
- Re-organization Meeting will be held January 1st at 11:00 AM at the Robert Morris School. Fire Department wants their swearing in to take place at the Firehouse.
- The recount procedure for the November election will take place on December 12th at the Board of Elections. If the recount produces the same result (a three-way tie) a special election will need to be held.

Motion by Councilperson Allenovitch to open the meeting to the public, seconded by Councilperson Conner, all ayes.

Sharleen Fry – 244 Maple Avenue

- Spoke about the goose droppings at Memorial Park. She wanted to know how and when they could be cleaned up. Children can't play in the park at recess and stuff is being brought into the school, which is not healthy. Mayor is aware of the problem and he and the Public Works Supervisor are trying to figure a way to get rid of the geese.

Marianne Manley – 164 Prospect Street

- Wanted to know if the road project was completed. She has a problem with the grading between her sidewalk and the road. Water can't run off. Mayor will have the Engineer meet with her to try to solve the problem.

Motion by Councilperson Conner to close the meeting to the public, seconded by Councilperson Shoffner, all ayes.

Agenda:

Ordinance 008-2008 Main St. 2 hr. Parking Cedar St. to Canal Rd. (2nd Reading):

Motion by Councilperson Allenovitch for approval of Ordinance 008-2008 2 hour Parking on Main St. from Cedar St. to Canal Rd., seconded by Councilperson Godleski.

Motion by Councilperson Quinlan to open the meeting for public hearing on this Ordinance, seconded by Councilperson Godleski, all ayes.

No public response.

Motion by Councilperson Godleski to close the public hearing, seconded by Councilperson Conner, all ayes.

Discussion, roll call vote taken, all ayes.

Ordinance 010-2008 - School/Park Drug Free Zone (2nd Reading):

Motion by Councilperson Allenovitch for approval of Ordinance 010-2008 School/Park Drug Free Zone, seconded by Councilperson Quinlan.

Motion by Councilperson Allenovitch to open the meeting for public hearing on this Ordinance, seconded by Councilperson Godleski, all ayes.

No public response.

Motion by Councilperson Godleski to close the public hearing, seconded by Councilperson Ormosi, all ayes.

Discussion, roll call vote taken, all ayes.

Ordinance 009-2008 – Outside Dining (2nd Reading):

Motion by Councilperson Allenovitch for approval of Ordinance 009-2008 Outside Dining Ordinance, seconded by Councilperson Godleski.

Motion by Councilperson Conner to open the meeting for public hearing on this Ordinance, seconded by Councilperson Godleski, all ayes.

Marianne Manley – 164 Prospect St.

Asked if this Ordinance will address tables and umbrellas set up in business Parking lots. Business will have to submit a site plan to the Planning Board for approval before they are permitted to set up outside dining.

Motion by Councilperson Godleski to close the public hearing, seconded by Councilperson Conner, all ayes.

Discussion, roll call vote taken, all ayes.

Medical Plan Contribution for Employees:

A vote to table this item was taken at the beginning of the Meeting.

Audit Correction Plan:

Motion by Councilperson Godleski to implement the 2007 Corrective Action Plan by recommendation from the Auditor, seconded by Councilperson Ormosi, discussion, all in favor, all ayes.

Bid for Canal Walkway Lighting:

Tabled.

At this time Councilperson Quinlan asked about the parking restrictions at Canal Crossing. An ordinance needs to be created. Engineer needs to delineate the measurements. He also asked about Zimmerman Place parking. In order to enforce no parking an ordinance needs to be created for this. Cars are parking in what should be a drop-off zone.

Clinton Street Plan and Specs:

Motion by Councilperson Ormosi to authorize the Borough Engineer to create the plans and specs for going out to bid for Clinton Street, seconded by Councilperson Quinlan, discussion, all in favor, all ayes.

Motion by Councilperson Ormosi to open the meeting to the public, seconded by Councilperson Conner, all ayes.

Steve Fry – 244 Maple Avenue

- He informed the Council that he had spoken at the Board of Education meeting about the parking problems in the Zimmerman Place Parking Lot. He said that the Board of Ed. was going to send the Council some ideas on how to alleviate the problem.

Motion by Councilperson Ormosi to close the meeting to the public, seconded by Councilperson Conner, all ayes.

At this time the Borough Clerk asked the Council for permission to post certain legal notices on the Web site. Some notices will still need to be advertised in the newspaper. **Motion** by Councilperson Quinlan to permit Borough Clerk to use the Web site as the official Web site for

legal advertising for public notices for the Borough Council, **seconded** by Councilperson Ormosi, all ayes.

Closed Session Resolution:

Borough Clerk read the Resolution to go to Closed Session. **Motion** by Councilperson Conner to approve Resolution to go to Closed Session, seconded by Councilperson Shoffner, all ayes. (Executive Session 8:22 PM)

Motion by Councilperson Quinlan to return to Public Session, seconded by Councilperson Conner, all ayes. (Public Session 9:07 PM)

Resolution – 267 Main Street:

Motion by Councilperson Quinlan authorizing the settlement of the matter of 267 Main Street Associates, LLP vs Borough of South Bound Brook, seconded by Councilperson Conner, discussion, all in favor, all ayes.

Resolution – Route 517 Develop[ment]:

Motion by Councilperson Quinlan authorizing legal action against Route 517 Development LLC, seconded by Councilperson Godleski, discussion, all in favor, all ayes.

Mayor asked for a volunteer to attend the Somerset County Energy Audit Program Information Meeting on December 16th. He and Councilperson Quinlan will be in Trenton that day. Councilperson Ormosi will attend.

Motion by Councilperson Quinlan to open the meeting to the public, seconded by Councilperson Conner, all ayes.

No public response.

Motion by Councilperson Conner to close the meeting to the public, seconded by Councilperson Ormosi, all ayes.

Adjournment:

Having completed the peoples' business a **Motion** to adjourn was made by Councilperson Quinlan, seconded by Councilperson Godleski, all ayes. Meeting adjourned at 9:10 PM.

Respectfully submitted,

Donald E. Kazar, Borough Clerk

