

SOUTH BOUND BROOK BOROUGH COUNCIL REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Mayor and Council held August 12, 2008 at Council Chambers, 12 Main Street, South Bound Brook, NJ 08880.

The Meeting was called to order at 7:34 PM with a reading of the Open Public Meetings Law Statement by Mayor Terry Warrelmann, the Pledge of Allegiance and a moment of silence requested by the Borough Clerk for a North Brunswick police officer killed in a motor vehicle accident today.

Roll Call:

Mayor Terry Warrelmann	(Present)
Council President Tom Ormosi	(Present)
Councilperson Dennis Quinlan	(Present)
Councilperson Kathleen Conner	(Present)
Councilperson Caryl Shoffner	(Present)
Councilperson Bob Allenovitch	(Present)
Councilperson Tony Godleski	(Present)

Attending:

Borough Attorney: William Cooper
Chief of Police: William King
OEM Director: Paul Kaminsky

At this time the Borough Clerk reminded everyone that Music In The Park will be presented this Wednesday and next Wednesday. He also advised them that Friday is the last day of the Summer Park Program.

Awards and Presentations:

Mayor Warrelmann read from a plaque presented to the Borough from the N.J. Mayors Association. The award was thanking South Bound Brook for being a member of the Association for 31 years.

Approval of the Minutes:

Motion by Councilperson Shoffner to approve the July Meetings Minutes, seconded by Councilperson Ormosi, all ayes.

Mayor's Report:

- Congratulated the Fire Company on a great job on Saturday at the dedication (wet down) of the two new vehicles.. He also said it was an honor for him to hand over the keys to the Chiefs. I good time was had by all those present.
- He reminded all Council members to review the Audit Report so that it can be voted on and signed next month.
- Mayor has been in contact with Mr. Michael Pahuta who is interested in purchasing the GAF Research property. Colin Driver has been talking to GAF and a Redevelopment Committee meeting is scheduled for next Tuesday with Mr. Pahuta. Councilperson Shoffner asked how much the property is worth and what are the taxes. The Assessor's Office has that information. She suggested that the property could be converted into a parking lot for commuters. Since parking for commuters is very limited right now, she feels this would be a good site for a parking lot. Councilperson Ormosi feels that using the property for office space would bring in more tax money. The Mayor says lets wait and see what Mr. Pahuta proposes and if GAF responds.

Council Reports:

Redevelopment (Councilperson Ormosi):

- Continued speaking about the GAF property and asked the Council to let him know if they hear of someone interested in buying that property.
- Reported on the property on Main Street, across from the Ukrainian Church. Owner is still trying to resolve some issues with hooking up to Franklin sewer line .
- Redevelopment is working with Code Enforcement trying to get the owners of Washington Park to clean up the property and to reinstall the sidewalk along Elizabeth Street. Violations have been issued and the owner is due in Court in September.
- Demolition of the two buildings on Elm Street will be going out to bid - will be advertised in the Courier on August 18th and the bid will be awarded at the September meeting. If all goes as planned demolition should begin the end of September.

Public Works/Historical Commission (Councilperson Quinlan):

- No Board of Health meetings for the summer.
- Public Works - the sweeper in back in action. The final cost of repairs was \$11,128.00
- Historic Commission is getting ready to go out to bid on the Somerset County 2005 Grant, there is a balance of \$159,000 remaining.
- DPW is down two workers - one is out on disability and the other is out on

workmen's comp. Clean Communities hirings will help with cleanup along Main St. and at the Parks.

- Councilperson Shoffner thanked Ken Pine and the DPW for setting up the ping pong table and making the repairs at the park.

Finance (Councilperson Godleski):

- Claims Voucher Resolution - Payment of the Bills - **Motion** by Councilperson Godleski for Claims Voucher Resolution in the amount of \$998,417.24, seconded by Councilperson Quinlan, discussion. Roll call vote taken, all ayes. The reason for the large amount is because we paid County taxes this month.
- Councilperson Shoffner asked when the tax bills will be going out to the residents. Tax rate has not been struck yet. We should have a tax rate by the 15th of the month and the bills will probably go out at the end of August. Once they are mailed the property owner has 25 days to pay the tax.
- Councilperson Conner asked if people have been coming in to pay. Yes, and their tax will be adjusted later.

Police Department/First Aid Squad (Councilperson Allenovitch):

- Police Department Report for June: 183 calls, 19 for first aid, 4 for fire and 9 arrests. and 4 DWI's. 31 vacations days taken, 6 sick days and 3 personal days used.
- Working on Chief's contract
- 3 lamp outages reported - PSE&G will take care of it.
- First Aid Squad Report for July - 10 calls, 90 miles and 24 man hours.
- OEM - Paul Kaminsky and Mike Allenovitch have been attending training classes. Paul attended Homeland Security Conference.
- Councilperson Shoffner asked for information on how to volunteer for the First Aid Squad. Mayor will give all Council members numbers for each organization. Applications are available at Borough Hall.

Fire Department (Councilperson Conner):

- Fire Department Monthly Report for June - 16 alarms answered, 110.1 total man hours answering alarms, maintenance of trucks & equipment 42 total man hours, department training 26.5 total man hours, 16 total man hours at Board of Engineers meetings and Captains man hours for administrative duties was 24.
- Fire Department Monthly Report for July - 8 alarms answered, 42.3 man hours answering alarms, 38 man hours on maintenance of trucks and equipment, total man hours on department training 73.5, 15.5 man hours at Board of Engineers Meetings and Captain's man hours for administrative duties - 36.
- Did we get the ID machine fixed? No it is not fixed.
- Did we apply for extraordinary aid this year? Because we had a zero budget at the time (before Governor cut state aid) we basically could not apply for extraordinary aid.

- What is the status of Jimmy's Deli – letter sent extending month to month lease. Other business at that location has a lease still in force.

Recreation/Board of Education (Councilperson Shoffner):

- The Summer Park Program ends this Friday. Participation was so-so. Mayor would like the Council Committee to sit down and review the program and make recommendations to the Recreation Committee on how to improve the program.
 - Ask the supervisor of the program to make a report to the Council. Would also like to review the the man hours to see how we could expand the program, possibly working with the "Y".
 - Dates to mark on your calendar:
 - August 13th – Music in the Park – Jason Nazzara
 - August 20th – Music in the Park – Due South
 - September 7th – Community Day
 - September 19th – Movie in the Park
 - October 18th – Hayride
 - December 7th – Tree Lighting
- Suggestion was made to seek more sponsorship for Music in the Park next Summer. Businesses in town can be contacted as well as the senior citizens and other groups.

Borough Attorney Report:

- Nothing to report.

At this time OEM Coordinator, Paul Kaminsky told the Council that Rescue Squad applications are available from the members or at Borough Hall. That message can be put on the message board and also included in the Newsletter.

Donna Piazzolla spoke about Community Day and all the events scheduled. The Recreation Committee will meet on August 25th at 8:00 pm and they invite any organization or members of the public to attend and make suggestions to help make this the best Community Day ever. A Newsletter will be sent out listing all the activities.

Borough Clerk Report:

- Spoke about the storm that came through a couple of weeks ago knocking out computers, motems and network cards. A couple of telephones went down also. Insurance will cover the cost of new computers.

Motion by Councilperson Quinlan to open the meeting to the public, seconded by Councilperson Godleski, all ayes.

Marie Scanell – 25 Barber Blvd.

- Thanked the Road Department, the Police and the Borough for the light traffic signs which have now been posted on her street.

Marianne Manley – 164 Prospect St.

- Spoke about the Summer Park Program – she felt that there was not very much for younger children. Most of the activities were geared for older children.
- Complained about the yard sale signs attached to the poles. We need to urge those who put them up need to take them down.
- Tables in front of Bella Roma need to be removed. They are dangerous at their present location.
- Asked the cost of the bands that play for Music in the Park. The cost is between \$400 and \$600.

Steve Fry – 244 Maple Avenue

- The wall in front of the Reformed Church is coming apart. Mayor and Council will check to see if the Borough is responsible for repairs or if the County did is.

Donna Piazzolla –

- She commented on the web site as a great means of communication. The Budget and Meeting Minutes have been posted on the site.

Motion by Councilperson Allenovitch to close the meeting to the public, seconded by Councilperson Conner, all ayes.

Agenda:

Liquor License Transfer:

Tabled. Paper work not received in time.

Sidewalk Café:

Taken off Agenda. Waiting for Planning Board decision.

Washington Park Sidewalk:

The owners have done nothing to replace the sidewalk. They have been fined and have postponed a Court date. It is a safety issue and the owner has been given advanced notice that the Borough will move the fence back and replace the sidewalk. The cost will be added to their tax bill.

Bid Approval for Prospect St.:

Motion by Councilperson Quinlan for approval of the bid of Jenecar Builders Contractors Co., Inc., Kearney, NJ (\$273,829.30) to reconstruct Prospect St., seconded by Councilperson Godleski, discussion, roll call vote taken, all ayes.

Chapter 159 (Historical Grant):

Motion by Councilperson Quinlan for approval of Chapter 159 (Historical Grant)

for insertion into the 2008 Budget of a grant in the amount of \$339,898.00 from New Jersey Historic Trust, seconded by Councilperson Ormosi, discussion. Councilperson Shoffner asked why we are including the amount now. It is done now so that it can be spent. Roll call vote taken, all ayes.

Municipal Alliance Grant 2009:

Motion by Councilperson Godleski for approval of Municipal Alliance Grant 2009, seconded by Councilperson Quinlan, discussion. Councilperson Conner asked if we do this every year. Answer, yes. Councilperson Godleski asked about the 25% cash match. Is it given to them or do they have to raise it. They raise it. Roll call vote taken, all ayes.

Ordinance 05-2008 – Capital Ordinance Fire Truck Repair (First Reading):

Motion by Councilperson Conner for approval of Ordinance 05-2208 for the repair of truck 55-115, seconded by Councilperson Quinlan, discussion. All in favor, all ayes. This Ordinance will be voted on at the September Agenda Meeting.

Crossing Guard Hirings:

Motion by Councilperson Allenovitch for the hiring of the following persons for the position of Crossing Guard at \$11.75/hr.

Carolyn Teryek, Margaret Terkowski,
Rosalind Griffith, Edwanna Gadson, David Wright

The following persons are recommended as fill in Crossing Guards:

Colleen Fry, Johanna Rodriguez, Paul Bohay

Seconded by Councilperson Quinlan, discussion. All in favor, all ayes.

Probationary Police Officer:

Motion by Councilperson Allenovitch to authorize Police Chief King to advertise for the hiring of a probationary police officer, seconded by Councilperson Quinlan, discussion. Councilperson Shoffner asked what the salary is. The salary is set by contract and is \$29,000 approximately. She also asked if the person needs to be an EMT. Yes that is a requirement of the SBB Police Dept. Roll call vote taken, all ayes.

Clean Community Grant - Hiring:

Motion by Councilperson Quinlan for hiring of Clean Community workers at a rate of \$7.15/hr. not more than 3 hrs. per day, up to a maximum of \$1,000.00 for both applicants, Paul Aguliar and Nicholas Delsignore, seconded by Councilperson Ormosi, discussion. Councilperson Conner asked what is done

with the rest of the \$4,000.00 grant. Ms. Caemmerer uses that money to purchase garbage cans, have hand outs for Community Day and other projects. All in favor, all ayes.

Community Day Street Closures:

Motion by Councilperson for approval of the closing of the following streets from Noon to 6:00 PM for Community Day activities:

Madison Street between High St. and Edgewood Terrace and

High Street between Madison and Elizabeth Streets.

Seconded by Councilperson Quinlan, discussion. Police Chief asked that the intersection at High and Madison Sts. remain open. All in favor, all ayes.

Postage Machine Resolution:

Motion by Councilperson Quinlan for approval to lease the Neopost postage machine number IS-440 under state contract number A63770 at a cost of \$175.00 per month for 60 months, seconded by Councilperson Ormosi, discussion, all in favor, all ayes. The cost will be split between all departments using the machine.

Motion by Councilperson Quinlan to open the meeting to the public, seconded by Councilperson Conner, all ayes.

No public response.

Motion by Councilperson Allenovitch to close the meeting to the public, seconded by Councilperson Conner, all ayes.

Adjournment:

Having completed the peoples' business Councilperson Quinlan made a **Motion** to adjourn, seconded by Councilperson Godleski, all ayes. Meeting adjourned at 8:29 PM.

Respectfully submitted,

Donald E. Kazar, Borough Clerk