

SOUTH BOUND BROOK BOROUGH COUNCIL REGULAR MEETING MINUTES

Minutes of the Regular Meeting of the Mayor and Council held June 10, 2008 at Council Chambers, 12 Main Street, South Bound Brook, NJ 08880.

The meeting was called to order at 7:30 PM with a reading of the Open Public Meetings Law Statement by Mayor Terry Warrelmann, the Pledge of Allegiance and an Invocation by the Borough Clerk.

Roll Call:

Mayor Terry Warrelmann	(Present)
Council President Tom Ormosi	(Present)
Councilperson Dennis Quinlan	(Present)
Councilperson Kathleen Conner	(Present)
Councilperson Caryl Shoffner	(Present)
Councilperson Tony Godleski	(Present)
Councilperson Bob Allenovitch	(Present)

Attending:

Borough Attorney: William Cooper (Arrived 7:45 PM)
Officer In Charge: Lt. William King
OEM Coordinator: Paul Kaminsky

Approval of the Minutes:

- **Motion** by Councilperson Conner to approve the May Meetings Minutes, seconded by Councilperson Allenovitch, all ayes.

Mayor's Report:

- Working on setting up an appointment with the people at DCA in Trenton to see if we can get some state aid money restored.
- The League of Municipalities has suggested that we support the Republican proposal in the State Senate and Assembly for restoring state aid money to the small towns. Mayor read a Resolution supporting the restoration of state aid monies to offset an increase in property taxes. **Motion** by Councilperson Quinlan for this Resolution, seconded by Councilperson Ormosi, discussion. Councilperson Godleski asked if we would be taking a partisan stance supporting this proposal. Mayor felt if we all supported this it would be a win situation which would be bi-partisan. Councilperson Conner asked if the League

had requested all towns to support this proposal. Yes, all municipalities were asked for their support. Roll call vote taken, all ayes.

Council Reports:

Personnel and Redevelopment (Councilperson Ormosi):

- Report will be ready for next month.

Department of Public Works/Historical Commission (Councilperson Quinlan):

- Gave grant writing information to Councilperson Shoffner and Sean Lambertz as promised.
- Diane Vigilante has been invited by the Public Works Manager to come and do a presentation for South Bound Brook on Cut It and Leave It. This refers to grass clippings. Because the places we bring grass clippings are becoming limited and the price is getting higher we need to do something about yard waste. This seminar is scheduled for June 30th at 5:30 PM.
- Temporary Part-Time Hiring - **Motion** by Councilperson Quinlan to hire Ralph DeLong (a retired DPW employee) as temporary part-time laborer for no more than 18 hours/week at \$11.00/hr. from mid-June to the middle or end of August, at the discretion of the DPW Manager, seconded by Councilperson Ormosi, roll call vote taken 5 ayes and 1 nay.
- Following up on funding for repairs to the street sweeper and the loan process for the truck purchase. Funding is in place for the street sweeper.
- Asked that the Grant Resolution for the Historical be taken off the Agenda.
- Boy Scout Troop #142 will be holding a flag retirement ceremony on June 14th. **Motion** by Councilperson Quinlan to allow Boy Scout Troop #142 use of the Staat's House for the Flag Retirement Ceremony, seconded by Councilperson Allenovitch, discussion, all ayes.
- Working on getting special permits for a volunteer cleanup along the canal bank in the Canal Crossing area.

Motion by Councilperson Quinlan to recess the meeting for 20 minutes to move to Fellowship Hall because of overcrowding in the trailer, seconded by Councilperson Conner, all ayes. (8:00 PM)

Meeting resumed at 8:18 PM.

Finance (Councilperson Godleski):

- Claims Voucher Resolution - Payment of the Bills - **Motion** by Councilperson Godleski for Claims Voucher Resolution in the amount of \$507,414.94, seconded by Councilperson Shoffner, discussion, roll call vote taken, all ayes.

Public Safety - Police Department/Rescue Squad (Councilperson Allenovitch):

- Police Department Monthly Report submitted. (214 calls)
- Rescue Squad Monthly Report submitted. (19 calls) Rescue Squad will be doing a door to door fund drive this week.
- OEM Report - Coordinator Paul Kaminsky is in Maryland training. He has been upgrading his training all this month.
- Absolute Fire Protection Co. would like to borrow our 2008 Patrol Car for demonstration purposes at a security show in Atlantic City. They will need the car for 1 ½ days. They will service the vehicle and wash and wax it and do some other repairs on other vehicles. **Motion** by Councilperson Allenovitch to allow Absolute Fire Protection Co. use of 2008 patrol vehicle for 1 ½ days, seconded by Councilperson Shoffner, discussion. Councilperson Conner asked if they pay for the gas. Yes they do. All in favor, all ayes.
- The Fanaro Building is closed down as of 12:01 AM today.

Public Safety - Fire Department (Councilperson Conner):

- Copy of South Bound Brook Junior Firefighter Program given to everyone. There will be a Committee meeting and a report will be given next month.
- LOSAP tabled until Committee can meet again. There is a time limit. It must be submitted by the end of July in order to get on the ballot.
- Because of questions on who was trained on the Jaws of Life. They are all going for training.
- After a snow storm you have 12 hours to shovel your sidewalks.

Recreation/Board of Education (Councilperson Shoffner):

- Appointments to the Recreation Social Committee.
- Hiring of Summer Park Program employees. Question came up as to who is responsible for the children after they leave the park. The consensus was that we are not responsible after they leave the park, however this will be looked into.
- The Summer Park Program starts July 7th and runs until Aug. 15th. Along with the Summer Park Program softball pitching and hitting clinics are being offered from the end of June until the end of July.
- Recreation softball is winding down and Fall soccer registration forms are being sent out.
- Can the web site be used by Recreation. Borough Clerk has talked with the Recreation Director about putting things on the web site i.e. registration forms and such.
- We have been granted the reallocation for the Facility Grants. Recreation is looking to fix the Pocket Park. Also applying for the \$15,000 Youth Grant. There are a number of things the money could be used for - resurfacing the basketball courts at Maple Avenue Park, buying a utility box for storing softball equipment at the field and lastly changing the bathroom doors to face the field.

- This would involve almost total demolition and would be too costly.
- Music In The Park will be held in July and August. Bands are being lined up and Recreation is looking for sponsors for those nights. Community Day will be September 7th and Movie In The Park is scheduled for September 19th.

Borough Attorney Report:

- Nothing to report.

Chief of Police Report:

- Officer Rick Fittin will be receiving an award from the Mother's Against Drunk Driving for having the most drunk driving arrests for 2007 in Somerset County.
- K-9 patrol car has now been painted.

Borough Clerk/Administrator Report:

- Agenda Meetings in July 1st and August 6th to be held at 7:00 PM on the seconded Tuesday of the month before the Regular Meeting. **Motion** by Councilperson Quinlan for July and August Agenda Meetings to be held at 7:00 PM before the Regular Meeting, seconded by Councilperson Ormosi, discussion, all ayes.

At this time Councilperson Shoffner related a short story about a person having their 40th Birthday and asking that in lieu of gifts make a donation to the Recreation Committee. \$800.00 was donated and the money will be used to buy ice cream for the children this summer.

Mayor spoke about the Curb Hunger drive going on this month. Special bags have been attached to recycling buckets. The food will be collected on the recycling days this month. Borough Clerk also mentioned that the Food Bank is always in need of donations.

Motion by Councilperson Godleski to open the meeting to the public, seconded by Councilperson Quinlan, all ayes.

William Conner - 216 Equator Avenue

- Asked if when a holiday falls on Monday can grass be picked up on Tuesday with a separate truck.

Sean Lambertz - 215 Cedar Street

- Asked why the LOSAP program item on the Agenda was being tabled. Councilperson Conner explained that there was a question that if LOSAP was defeated would the Incentive Program be looked into again. This is why it will be discussed again in Committee.

- Asked if the former Fanaro Property is secure and if Mr. Fanaro is allowed on the property. He is not permitted in the building.
- If why a Historical Grant application from last year can be executed now and the LOSAP resolution from last year cannot be placed on the ballot. A 2007 Resolution can not be signed off on and placed on the ballot. Has to be the current year.

Andy Carlton - 205 Garfield Avenue

- Spoke about the Junior Firefighters Program - wanted to know if there was an Ordinance and if it would need to be updated. The program was voted on as a Resolution for insurance purposes. It is a policy of the Fire Department There is no Ordinance for this.
- Discussed LOSAP - wanted to know why it took a week for Councilperson Ormosi and Attorney Cooper to see a copy of the LOSAP Program. Councilperson Ormosi had some personal issues he was dealing with and Attorney Cooper was not at the Agenda Meeting. Councilperson Conner asked that it remain on the Agenda for a vote tonight.

Eric Schroeder - 70 Stewart Street

- Asked if some new park equipment could be put in Maple Avenue Park.
- Thanked DPW for cleaning up the graffiti at Maple Avenue Park. It continues to be a problem. As soon as it is cleaned up it appears again.
- Asked when the bathrooms are open at Memorial Park. When an event is taking place they are open. They will also be open during the Summer Park Program. There have been security issues at times that is why they are not open daily.
- Asked if the messages on the electronic sign could be sped up.

Motion by Councilperson Conner to close the meeting to the public, seconded by Councilperson Shoffner, all ayes.

Agenda:

Finance (Councilperson Godleski):

Public Hearing on 2008 Budget. **Motion** by Councilperson Godleski to open the meeting for Public Hearing on the 2008 Budget, seconded by Councilperson Allenovitch, all ayes.

Mary Bowers - 76 Stewart Street

- Asked why a more detailed Budget was not published. A more detailed Budget would let the taxpayer know how the money is being spent. State law allows the Municipality to publish a summary of the Budget. The cost of publishing the full Budget has risen dramatically over the years making it more cost effective to publish a summary. The full Budget is available at Borough Hall.

Sean Lambertz - 215 Cedar Street

- Asked if the Budget could be posted on the web site. After it is adopted the Borough Clerk will try to get that done.

Steve Fry - 244 Maple Avenue

- Asked the status of the State Budget. Nothing has come from Trenton as of

yet. We are waiting for the State to let us know how much state aid we will get. Then we can put in those numbers and adopt a Budget.

- Asked if Revaluation will effect this Budget. Answer - no.

Mary Bowers - 76 Stewart Street

- Asked how the residents could ask questions if they only have a summary of the Budget. The full Budget has been available to the public since the summary was published.

Bob Fives - Equator Avenue

- Wanted to know how long this process has been going on. The Borough has used this process of publishing a summary of all ordinances, purchases of equipment, etc. for at least 10 years. This is nothing new. Borough Attorney restated that this is just an introduction and that when the Budget comes up for adoption the public will have another chance to ask questions.

Motion by Councilperson Godleski to close the public hearing on the 2008 Budget, seconded by Councilperson Ormosi, all ayes.

Mayor asked if there are any questions from the Council on the 2008 Budget.

Councilperson Shoffner asked why there is no increase for the Seniors in the proposed budget and there is an increase for the Historical Society. If the Senior Citizens need an increase in the amount of money the Borough gives them, they need to request that.

Councilperson Shoffner will let them know at their next meeting.

Chief of Police Hiring:

Motion by Councilperson Allenovitch to promote Lt. William C. King to the Office of Chief of Police, seconded by Councilperson Godleski, discussion. Councilperson Conner would like to wait a while before hiring a new Chief. Other Council members felt that he, as Officer In Charge, had done a good job and should be promoted. Roll Call vote taken, 5 ayes and 1 nay (Councilperson Conner).

Personnel Policy:

Motion by Councilperson Ormosi to approve the 2008 Personnel Policy, seconded by Councilperson Quinlan, discussion. Councilperson Godleski objected to the use of Borough vehicles for personal use for the Fire Chief and the Public Works Superintendent. Roll call vote take, 3 ayes (Councilpersons Quinlan, Ormosi, Allenovitch and 3 nays (Councilpersons Godleski, Shoffner, Conner). Because there is a tie, the Mayor has the deciding vote. Mayor votes aye. Personnel Policy 2008 is approved.

Professional Service Contract:

Motion by Councilperson Godleski for approval of Professional Service Contract for Suplee Clooney (Auditors) \$24,600.00, seconded Councilperson Quinlan, discussion. Councilperson Conner asked how much do we use the Auditors. We

use them for an array of different finance items including, audit, budget preparation, financial statement, bonding ordinances, etc. Roll call vote taken, all ayes.

Index Rate Ordinance (Second Reading):

Motion by Councilperson Godleski for Index Rate Ordinance, seconded by Councilperson Quinlan.

Motion by Councilperson Quinlan to open the meeting for public hearing on this Ordinance, seconded by Councilperson Godleski.

No public response.

Motion by Councilperson Godleski to close the public hearing, seconded by Councilperson Quinlan.

Discussion. Roll call vote taken, all ayes.

Summer Park Program Hirings:

Motion by Councilperson Shoffner, on the recommendation of the Recreation Social Committee, to hire Melissa Clark, Program Coordinator, Stephen Strickland, Program Coordinator and Heather Sutherland, Program Coordinator, Michael Roberts, Substitute and the Teen Assistants, Pamela Sellers and Kaitlyn Piazzolla, seconded by Councilperson Ormosi, discussion. Councilperson Conner asked why there are three Coordinators and if the Committee had looked at all the applications. Councilperson Shoffner did not know why three Coordinators were recommended and all the applications were looked at. Heather Sutherland stood out because of her experience supervising the Recreation Department in Warren. Roll call vote taken, 5 ayes and 1 nay (Councilperson Conner).

LOSAP Resolution:

Motion by Councilperson Conner for LOSAP (Length of Service Awards Program) Resolution, seconded by Councilperson Quinlan, discussion, roll call vote, all ayes. LOSAP will appear on the November 4, 2008 ballot as a public question to be voted on.

Sale of Assets Resolution:

Motion by Councilperson Quinlan for Resolution for Public Sale on Saturday, July 12th at 9:00 AM, 12 Main Street. The following items will be up for sale: 3 Crown Vic cars (minimum bid value \$250.00 each), 1 Chevy 1990 Fire Department vehicle (minimum bid value \$500.00), 1 GMC dump truck (minimum bid \$500.00), seconded by Councilperson Godleski, discussion. All in favor, all ayes.

Liquor License Resolution:

One item was removed from the Resolution for not meeting the State qualifications.

Motion by Councilperson Allenovitch for approval of Liquor License Resolution (renewal of licenses) for the following: South Bound Brook Corp. (South Side Grille), Merrra Trading Co. (Krauszer's Food and Liquor); Ovations Restaurant & Bar LLC., seconded by Councilperson Quinlan, discussion. Councilperson Shoffner asked if there are only four liquor licenses in town. Answer, yes. Also asked what happens if the license that was removed from the Resolution does not get renewed. The license holder can pay a fee to the ABC to keep his license for 60 days. Roll call vote taken, all ayes.

D.O.T. Resolution:

Motion by Councilperson Quinlan to approve D.O.T. Grant Resolution, seconded by Councilperson Godleski, discussion, all in favor, all ayes.

Town Meeting Discussion:

After discussing possible locations and dates - it was decided that the Mayor would check with the school for availability of the facility in September.

Prospect Street Bid Resolution:

Motion by Councilperson Quinlan for approval of Resolution authorizing the advertisement and receipt of bids by the Borough Engineer for the reconstruction of Prospect Street funded by the NJ D.O.T. Trust Fund and Somerset County CDBG, seconded by Councilperson Godleski, discussion, all in favor, all ayes.

Façade Improvement Grant Program Resolution:

Motion by Councilperson Ormosi for Façade Improvement Grant Resolution in the amount of \$21,571.50 for Johnny's Auto Body, 119 Main Street, seconded by Councilperson Quinlan, discussion. Councilperson Shoffner asked about this building set back off Main Street. The rule is that if it can be seen from the street it qualifies. Also asked if we have to match any funds. Half the money comes from the applicant and the other half from the County EDIP Grant. All in favor, all ayes.

Block Party Approval:

Motion by Councilperson Quinlan to close Patriots Path between DeKalb and Swing Bridge for Block Party on July 12th from 3:00 PM to 9:00 PM, seconded by Councilperson Conner, discussion, all in favor, all ayes.

Motion by Councilperson Allenovitch to open the meeting to the public, seconded by Councilperson Quinlan, all ayes.

Officer Rick Fittin - President S.B.B. P.B.A.

- Congratulated Chief King on his promotion. Spoke about how things in the department have changed and that the Chief has the support of the entire force.

Sean Lambertz - 215 Cedar Street

- Asked if the town has a functioning street sweeper at this time. No. The County street sweeper is following it's schedule and taking care of Main Street, Edgewood Terrace and Elizabeth Street.

Motion by Councilperson Allenovitch to close the meeting to the public, seconded by Councilperson Godleski, all ayes.

Adjournment:

Having completed the peoples' business a **Motion** to adjourn was made by Councilperson Quinlan, seconded by Councilperson Godleski, all ayes. Meeting adjourned at 10:06 PM.

Respectfully submitted,

Donald E. Kazar, Borough Clerk